

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1086761

Vendor Name: Midwest Tape LLC

Check Details:

Check Number: 0337578

Check Amount: \$ 284.61

Check Date: 3/26/2025

Invoice Details:

Invoice Number: 506882648

Invoice Date: 3/17/2025


PO Number: B0002733

Voucher Number: V0879233

Document Type: AP Invoice

Document Below

MIDWEST TAPE

LIBRARIANS  MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE: 1-800-875-2785

FAX: 1-800-444-6645

FEDERAL ID#: 37-1499686

INVOICE

Terms: 30 Days Net

Invoice No.: 506882648
Invoice Date: 03/17/2025
Customer: 2000007129
Delivery: 89863603
Customer PO:
Ship Via: Federal Express
Page: 1 OF 2

Bill To:
COLLEGE OF DUPAGE LIBRARY
ACQUISITIONS S2034
425 FAWELL BLVD
GLEN ELLYN, IL 60137
USA

Ship To:
COLLEGE OF DUPAGE LIBRARY
ACQUISITIONS S2034
425 FAWELL BLVD
GLEN ELLYN, IL 60137
USA

3/20/25 BO # 2733

Qty	UoM	Format Delivery	Description Stock #	OCLC#	Customer Item#	Retail	Price	Extension
1	EA	ACD	BRITTEN: VIOLIN CONCERTO & CHAMBER MUSIC 1D 16588737	1423532210		27.99	23.79	23.79
1	EA	ACD	DONIZETTI: SONGS VOLUME 1 1D 17411113	1466216875		24.99	21.24	21.24
1	EA	ACD	ELGAR: THE DREAM OF GERONTIUS 2D 10354332	311868260		39.99	33.99	33.99
1	EA	ACD	GRACE: THE MUSIC OF MICHAEL TILSON THOMA 4D 17221123			114.99	97.74	97.74
1	EA	ACD	LETTER(S) TO ERIK SATIE 1D 16474981	1428415704		21.99	18.69	18.69
1	EA	ACD	SCHUBERT: DIE SCHONE MULLERIN 1D 17069048	1449656042		27.99	23.79	23.79
1	EA	ACD	YUNCHAN LIM LIVE FROM THE CLIBURN - LISZ 1D 15977408	1390816075		23.99	20.39	20.39
1	EA	DVD	1923: A YELLOWSTONE ORIGIN STORY SEASON Widescreen 1 3D 15970077	1380358660		32.99	24.74	24.74
1	EA	DVD	SUBSTANCE, THE Widescreen 1D					

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Qty	UoM	Format Delivery	Description Stock #	OCLC#	Customer Item#	Retail	Price	Extension
			17429031	1473349228		26.99	20.24	20.24
9	EA				Product Sub-total:			284.61
Please pay this amount in USD:								284.61

Remit ACH/wire payments to:

Beneficiary Bank: Key Bank
Beneficiary Bank Routing Number: 021052053
Beneficiary Account Name: Midwest Tape LLC
Beneficiary Account #: 14628438
Email: AR@midwesttapes.com

Remit check payments to:

Midwest Tape, LLC
P.O. Box 715733
Cincinnati, OH 45271-5733

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 2733 Midwest Tape Invoice 506882648

"Miller, Larisa" <millerl@cod.edu>

Thu, Mar 20, 2025 at 06:03 PM UTC

CC:

BCC:

BO # 2733 Midwest Tape Invoice 506882648

Larisa Miller

College of DuPage Library

Supervisor Acquisitions

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

millerl@cod.edu

1 attachment

midwest tape invoice 506882648.pdf